

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Richard McLeod, Director of Community Development

**Date:** September 6, 2022

**Subject:** **Approval of Master Services Agreement with the PATH Foundation for a Trail Master Plan**

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### **ITEM DESCRIPTION**

This item authorizes the Mayor or the City Manager, to execute all documents necessary for a master services agreement with the PATH Foundation for the creation of a trail master plan.

### **DISCUSSION**

The PATH Foundation, which was formed in 1991 as a 501(c)(3) as a nonprofit with a mission to develop a system of interlinking multi-use trail in the Atlanta area, has initially presented its approach and experience in trail planning at the August 8, 2022 City Council meeting. The PATH Foundation would lead the creation of the Trail Master Plan, including drafting trail system design standards, drafting a trail master plan, and associated field work and public and stakeholder outreach. Total cost shall not exceed \$99,480 and project completion is anticipated by six to eight months. Reimbursable expenses for mileage, printing and shipping will be billed in addition to the project cost as incurred.

The Master Agreement would also allow PATH to lead the design and construction management of trails under the master plan which would follow the example of the Project Services Agreement for Trail Design and Construction Management attached. All of these projects would have to come back to council for approval of each of these contracts.

### **ATTACHMENTS**

PATH Foundation Master Agreement  
Project Services Agreement Trail Master Plan  
Example Project Services Agreement Trail Design and Construction Management